



ADVERTISEMENT NO. 04/2024

Access link 'DRIVER & *TECHNICIAN* (1) Recruitment-2024' on <https://cdri.res.in>

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| <u>For the Post of Driver</u> Start date and time of submission of Online Application Form & Payment of Application Fee (Online) through Debit Card/Credit Card/Net Banking/UPI | Friday, 05th July, 2024 from 10:00 AM |
| Last date and time of Submission of Online Application Form (Thereafter website link will be disabled) | Friday, 09th Aug., 2024 up to 05:30 PM |
| <u>For the Post of Technician (1)</u> Start date and time of submission of Online Application Form & Payment of Application Fee (Online) through Debit Card/Credit Card/Net Banking/UPI | Monday, 15th July, 2024 from 10:00 AM |
| Last date and time of Submission of Online Application Form (Thereafter website link will be disabled) | Friday, 16th August, 2024 upto 5:30 PM |

CSIR-Central Drug Research Institute, Lucknow is a constituent laboratory under Council of Scientific and Industrial Research (CSIR), New Delhi. It is a unique R&D Institution in the country with state-of-the-art infrastructure for fundamental chemical and biomedical research driven new drug discovery and development. Institute is richly contributing to the advancement of understanding of disease biology in the areas of national priorities, and set-off revolution of Indian pharma sector over the past 70 years. In the coming years, Institute would like to focus unmet as well as unaffordable medical needs of the nation, including re-emerging parasitic & infectious diseases and those diseases which Indian population is bracing due to changed life style including ageing related diseases.

The Institute invites applications from suitably qualified, dynamic, and dedicated Indian candidates for the following vacant posts of Driver and Technician (1) on direct recruitment basis:

| Designation | No. of Posts | * Pay level/Pay Matrix & Total Emoluments (Rs.) | **Upper Age Limit not exceeding |
|---|--|---|--|
| Driver (Non-Technical) (Isolated post) | Total post : 02 (01 UR & 01 SC) | Pay Level-2, Cell-1 (Pay Scale Rs. 19900-63200/-) Total Rs. 35,475/- (Approx.) | 27 years as on 09.08.2024 |
| Technician (1) | Total Post : 17 (01-EWS, 03-SC, 05 OBC & 08 UR) | Pay Level-2, Cell-1 (Pay Scale Rs. 19900-63200/-) Total Rs. 35,475/- (Approx.) | 28 years as on 16.08.2024 |

SC: Scheduled Caste; OBC: Other Backward Class, EWS : Economically Weaker Section & UR: Unreserved.

*Approximate total emoluments on minimum of scale including House Rent Allowance in Lucknow City.

** Please see age relaxation under Relaxation Column

| Post Code Name of the post & Area of work | Pay Band & Grade Pay Level | No. of Posts; Reservati on & Age Limit | Essential Qualification | Desirable Qualification / Experience | Job specification |
|---|----------------------------------|--|---|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 |
| D01 Driver | Rs. 19900- 63200/- Level 2 | 02 01 UR & 01 SC) 27 years | 1. Possession of a valid driving license for LMV & HMV. 2. Knowledge of motor mechanism (The candidate should be able to remove minor defects in vehicle). 3. Experience of driving a motor car for at least 3 years; and, 4. Pass in 10 th standard. | | The incumbent will be required to drive and maintain light Motor Vehicles/Heavy Motor vehicles. |
| T-01 Technician (1) (Electrical) | Rs. 19900- 63200/- Level 2 | 01 (EWS) 28 years | SSC/10 th Standard/SSC or equivalent with Science subjects with 55% marks and ITI Certificate or National/State trade certificate (NCVT recognized institute) in Electrician trade | One-year industrial/institutional apprenticeship in addition to 2 years of full time ITI in Electrician Trade | 2 years' experience of maintenance work on 33 KV, 11 KV overhead & underground lines/cables with knowledge of high capacity power distribution system viz: Transformers, Vacuum Circuit Breakers, Air Circuit Breakers, Power Control Centers (PCCs) and DG set up to 1500 KVA capacity. In addition to above maintenance and troubleshooting of |

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| | | | | | three phase motors, star delta starters, internal and external electrification. |
| T-02 Technician (1) (Refrigeration and Air-conditioning) | Rs. 19900-63200/- Level 2 | 01 (UR) 28 years | SSC/10 th Standard/SSC or equivalent with Science subjects with 55% marks and ITI Certificate or National/State trade certificate (NCVT recognized institute) in refrigeration and air conditioning trade. | One-year Industrial/Institutional apprenticeship in addition to 2 years of full time ITI in refrigeration and air-conditioning trade. | 2 years experience to carry out maintenance and repairs of Window and Split Air-conditioners as well as refrigerated equipments viz: refrigerator, deep freezers, cold room etc. In addition to above operation and maintenance of Package, ductable, Precision and Central air-conditioning plants. |
| T-03 Technician (1) (Store Keeper in Civil) | Rs. 19900-63200/- Level 2 | 01 (SC) 28 years (Age relaxation as per rule). | SSC/10 th Standard/SSC or equivalent with Science subjects with 55% marks and three years of work experience in the area of Civil Engineering Stores in a Ministry/Department/Organization/Public Sector Undertaking/Autonomous Body under Govt. of India/State/UT | Knowledge of Computer working (MS Word, Excel) and preparation of various reports | To maintain the Stores of Civil items for various Civil Departmental and Contractual works (new work/repairing work) of old/modern building of the institute and residential area of the institute and maintaining various records, registers etc. Any other work as assigned by Engineer-in-Charge. |
| T04 Technician (1) (Draftsman-Civil) | Rs. 19900-63200/- Level 2 | 01 (UR) 28 years | SSC/10 th Standard/SSC or equivalent with Science subjects with 55% marks and ITI Certificate or National/State trade certificate (NCVT recognized Institute) in Draftsman (Civil) trade. | One year industrial/institutional apprenticeship in addition to two years of full time ITI in Draftsman (Civil) trade. | To prepare Civil Engineering drawings manually as well as using AUTOCAD software and upkeep of all drawings of the Section and maintaining various records, registers etc. and to assist the Civil Engineers in preparation of Estimates & site |

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| | | | | | visits. Any other work as assigned by Engineer-in-Charge. |
| T05 Technician (1) (SAIF&R – MS&OAF Unit) | Rs. 19900-63200/- Level 2 | 01 (SC) 28 years (Age relaxation as per rule). | SSC/10 th Standard with Science subjects with 55% marks plus ITI Certificate or national/state trade certificate in Laboratory Assistant (Chemical Plant) OR SSC/10 th Standard with Science subjects with 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in chemical testing/Laboratory Assistant (Chemical Plant) OR SSC/10 th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in animal handling/blood sampling in Ministry/Department /Organization/Public Sector Undertaking/Autonomous Body under Government of India/State/UT. | Proficiency in MS office and knowledge of computer applications | The selected candidate is expected to assist in day-to-day Laboratory (Mass Spectrometry) activities, to support work related to Research & Development assigned by higher authorities from time to time |
| T06 Technician (1) (SAIF&R – EM Unit) | Rs. 19900-63200/- Level 2 | 01 (UR) 28 years | SSC/10 th Standard with Science subjects with 55% marks plus ITI Certificate or national/state trade certificate in the area of Life Sciences OR SSC/10 th Standard with Science subjects | Proficiency in MS office and knowledge of computer applications | The selected candidate is expected to assist in day-to-day Laboratory (Electron Microscopy) activities, to support work related to Research & Development assigned by higher |

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| | | | <p>with 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in the area of Life Sciences</p> <p>OR</p> <p>SSC/10th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the area of Life Sciences in Ministry/Department /Organization/Public Sector Undertaking/Autonomous Body under Government of India/State/UT.</p> | | <p>authorities from time to time.</p> |
| <p>T07 Technician (1) Toxicology</p> | <p>Rs. 19900-63200/- Level 2</p> | <p>01 (UR) 28 years</p> | <p>SSC/10th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in the area of Animal handling/blood sampling</p> <p>OR</p> <p>SSC/10th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in animal handling/blood sampling in Ministry/Department /Organization/Public Sector Undertaking/Autonomous Body under Government of India/State/UT.</p> | | <p>Preferably in animal handling</p> |

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| <p>T08</p> <p>Technician (1)</p> <p>Medicinal & Process Chemistry</p> | <p>Rs. 19900-63200/- Level 2</p> | <p>02</p> <p>(One SC and One OBC)</p> <p>(Age relaxation as per rule).</p> | <p>SSC/10th Standard or equivalent with Science subject, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in the area of Laboratory Assistant (Chemical Plant).</p> <p>OR</p> <p>SSC/10th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in a Chemistry laboratory in a Ministry/Department/Organization/Public Sector Undertaking/Autonomous Body under Government of India/State/UT.</p> | <p>Working experience in Organic Chemistry or a Pharmaceutical Chemistry laboratory is desired.</p> | <p>For Post 1, Grinding of Medicinal Plant Material, Extraction, Fractionation and Isolation of Compounds from the Plant material, Synthesis and Purification of the organic compounds. Maintaining the records in the laboratory.</p> <p>For Post 2, Drying Distillation and purification of solvents. Preparation of starting materials for the reaction via synthetic methods. Carrying out the reactions, work up and purification of crude material for obtaining pure compounds via crystallization or column chromatography. Maintaining the records in laboratory.</p> |
| <p>T09</p> <p>Technician (1)</p> <p>Pharmacology</p> | <p>Rs. 19900-63200/- Level 2</p> | <p>01</p> <p>(OBC)</p> <p>(Age relaxation as per rule).</p> | <p>SSC/10th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in the area of Life Sciences/Pharmacology.</p> <p>OR</p> <p>SSC/10th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work</p> | <p>Experience in animal handling and routine lab work.</p> | <p>Laboratory animal handling and routine lab work in Pharmacology department.</p> |

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| | | | experience in the area of Life Sciences/ Pharmacology in a Ministry/Department/O rganization/Public Sector Undertaking/ Autonomous Body under Government of India/State/UT. | | |
| T10 Technician (1) Molecular Microbiology & Immunology | Rs. 19900-63200/- Level 2 | 01 (OBC) (Age relaxation as per rule). | SSC/10 th Standard with Science subjects, minimum 55% marks and two years full time experience as an apprentice trainee from a recognized institution in Computer applications/Computer Operator and Programming Assistant. | Minimum two years working experience in any biological lab of a recognized institution as a trainee or laboratory assistant | Laboratory assistant position, helping in a routine laboratory experiments, management of lab affairs and record using computer software and related tools. |
| T11 Technician (1) Centralized Utility Services (CUS) | Rs. 19900-63200/- Level 2 | 01 (OBC) (Age relaxation as per rule). | SSC/10 th Standard with Science subjects, with minimum 55% marks and two years full time experience as an apprentice trainee from a recognized institution in Fire Technology & Industrial Safety Management. OR SSC/10 th Standard with Science subjects, with minimum 55% marks and 3 years of work experience in Fire Technology & Industrial Safety Management. in a Ministry/Department/O rganization/Public Sector Undertaking/Autonom ous Body under Government of India/State/UT. | Minimum two years experience in relevant area/field and must have adequate knowledge of operation and maintenance of addressable fire alarm system, networking of devises, fire hydrant system, different types of operation of fire extinguishers in recognized Govt./PSU/Unive rsities/ State Govt. institutes | Responsible to maintain day to day operation and upkeeping of fire systems, fire extinguishers and co-ordinate with relevant department in case of fire emergency situations. |

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| T12 Technician (1) Centralized Utility Services (CUS) | Rs. 19900-63200/- Level 2 | 01 (OBC) (Age relaxation as per rule). | SSC/10 th Standard with Science subjects, with minimum 55% marks and ITI Certificate or National/State Trade Certificate in Instrument Mechanic OR SSC/10 th Standard with Science subjects, with minimum 55% marks and two years full time experience in Instrument Mechanic or Mechanic Auto Electrical and Electronics. | Minimum two years experience in relevant area/field and must have adequate knowledge of operation and supervision of centralized compressed air vacuum and or nitrogen gases supply maintenance of supply chain of above services in recognized Govt./PSU/Universities/ State Govt. institutes | Responsible to maintain day to day supply and operation and maintenance related to supply chain of gas vacuum and utilities under centralized utility services. |
| T13 Technician (1) Pharmaceutics & Pharmacokinetics | Rs. 19900-63200/- Level 2 | 01 (UR) | SSC/10 th standard with Science subjects with 55% marks and ITI certificate for national/ state trade certificate in the area of Pharmacy OR SSC/10 th standard with Science subjects with 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in the area of Pharmacy | Experience in Pharmaceutical industry or any Institute involved in manufacturing formulations OR analytical/ bioanalytical work | To assist the division in drug analysis, formulation-development using modern analytical instruments etc. Design and handling of animal studies. |
| T14 Technician (1) Virus Research & Therapeutics | Rs. 19900-63200/- Level 2 | 01 (UR) | SSC/10 th standard with Science subjects with 55% marks and 2 years full time experience as an apprentice trainee from a recognized institute in the Biology laboratory OR SSC/10 th Standard or equivalent with | Two years working experience in Molecular Biology or Cell Biology Laboratory as Laboratory Assistant. | For working in containment facility, work assigned will be cleaning of floors of facility, removing of autoclave waste from the facility, keeping the laboratory records. Maintaining Liquid Nitrogen in cell storage container, making media of cell |

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| | | | Science subject and 3 years of work experience in the Biology laboratory in a Ministry/Department/Organization/Public Sector Undertaking/Autonomous Body under Government of India/State/UT. | | culture and routine buffers. |
| T15 Biochemistry & Structural Biology | Rs. 19900-63200/- Level 2 | 01 (UR) | SSC/10 th standard with Science subjects with 55% marks and 2 years full time experience as an apprentice trainee from a recognized institute in the Biology laboratory OR SSC/10 th Standard or equivalent with Science subject and 3 years of work experience in the Biology laboratory in a Ministry/Department/Organization/Public Sector Undertaking/Autonomous Body under Government of India/State/UT. | Two years working experience in Molecular Biology or Cell Biology Laboratory as trainee or Laboratory Assistant. | Will support work in the sophisticated structural biology laboratory of the division and support the day-to-day activities as assigned. This will include cleanliness of the machines, glassware, liquid nitrogen level assessment and support the maintenance of the machine. |
| T16 Technician (1) Pharmacist CSIR Dispensary | Rs. 19900-63200/- Level 2 | 01 (UR) | SSC/10 th Standard or equivalent with Science subject and 2 years full time experience as an apprentice trainee from a recognized institute in the field of Pharmacist OR SSC/10 th Standard or equivalent with Science subject and 3 years of work experience in the field of Pharmacist in a | | Distribution and storage of Medicine as prescribed by Medical Officer, CSIR Dispensary. |

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| | | | Ministry/Department/Organization/Public Sector Undertaking/Autonomous Body under Government of India/State/UT. | | |
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I. Mode of selection for Driver : Eligible candidates applying for these posts will be invited for skill test. Those who qualify in the skill test will be invited for a written test. The final merit list will be prepared on the basis of the performance of the candidates in the competitive written examination.

Methodology for resolution of Tie cases for Driver Recruitment :

In the event of tie in scores of candidates in Written test, merit will be decided by applying following criteria, as notified by CSIR vide its Circular Letter No. 5-1(211)/2014-PD dated 30.05.2023, in the order of precedence given below till tie is resolved:

- i) Candidate with lesser negative marks, if applicable, in the papers (which have been considered for preparation of merit) of Written Test placed higher,
- ii) Date of Birth, with older candidate placed higher,
- iii) Candidate acquiring Essential Degree earlier placed higher,
- iv) Alphabetical Order in which first names of the candidates appear.

Syllabus of Written Exam

The syllabus for the written test is as under: -

| <u>Subject</u> | <u>No. of Questions</u> | <u>Maximum Marks</u> | <u>Negative Marks</u> |
|-----------------------|-------------------------|--|---|
| General Intelligence | 25 | 75 (Three marks for every correct answer) | One negative marks for every wrong answer |
| Quantitative Aptitude | 25 | 75 (Three marks for every correct answer) | One negative marks for every wrong answer |
| General Awareness | 25 | 75 (Three marks for every correct answer) | One negative marks for every wrong answer |
| English Language | 25 | 75 (Three marks for every correct answer) | One negative marks for every wrong answer |

Mode of Examination

OMR Based or Computer Based Objective Type Multiple Choice Examination.

Medium of Questions

The questions will be set both in English and Hindi except the questions on English Language.

Standard of examination :- Class X
 Total No. of Questions :- 100
 Total Time Allotted :- 90 Minutes

II. Mode of Selection for Technician-1 (Support Staff): The candidates as recommended by the Screening Committee will be invited for Trade Test. Those who qualify in the Trade Test will be invited for a competitive written examination. The final merit list will be prepared on the basis of the performance of the candidate in the competitive written examination.

Methodology for resolution of Tie cases for Technician (1) Recruitment : In the event of tie in scores of candidates in Written test, merit will be decided by applying following criteria, as notified by CSIR vide its Circular Letter No. 5-1(211)/2014-PD dated 30.05.2023, in the order of precedence given below till tie is resolved:

- i) Candidate with higher marks in the papers of concerned subject/trade placed higher,
- ii) Candidate with lesser negative marks, if applicable, in the papers of concerned subject/trade of Written Test placed higher,
- iii) Candidate with lesser negative marks, if applicable, in the papers (which have been considered for preparation of merit) of Written Test placed higher,
- iv) Date of Birth, with older candidate placed higher,
- v) Candidate acquiring Essential Degree earlier placed higher, (Note : 'date/year of completion of Internship' will be taken as step (v), if posts belongs to 'Medical Category').
- vi) Alphabetical order in which first names of the candidates appear.

Mode of Examination for Technician-1 (Support Staff):

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|-------------------------------|---|
| Mode of Examination | OMR Based or Computer Based Objective Type Multiple Choice Examination |
| Medium of Questions | The questions will be set both in English and Hindi except the questions on English Language. |
| Standard of exam | SSC + ITI / XII th Standard |
| Total No. of Questions | 150 |
| Total Time Allotted | 2 hours 30 minutes |

Paper-I (Time Allotted – 1 hour)

| Subject | No. of questions | Maximum Marks | Negative Marks |
|----------------------|------------------|---|--|
| Mental Ability Test* | 50 | 100 (two marks for every correct answer) | <u>There will be no negative marks in this paper</u> |

*Mental Ability Test will be so devised so as to include General Intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational Judgement, etc.

Paper – II (Time Allotted – 30 minutes)

| Subject | No. of questions | Maximum Marks | Negative Marks |
|-------------------|------------------|--|--|
| General Awareness | 25 | 75 (three marks for every correct answer) | One negative mark for every wrong answer |
| English Language | 25 | 75 (three marks for every correct answer) | One negative mark for every wrong answer |

Paper-III (Time Allotted – 1 hour)

| Subject | No. of questions | Maximum Marks | Negative Marks |
|-------------------|------------------|---|--|
| Concerned Subject | 50 | 150 (three marks for every correct answer) | One negative mark for every wrong answer |

III. Application Fee

| | |
|--|-------|
| Unreserved (UR), OBC and EWS Categories | 100/- |
| Women/SC/ST/PwD/Ex-Servicemen/Other Gender Category/ CSIR Departmental Candidates | NIL |

IV. RELAXATIONS (Relaxation in the Upper Age Limit):

| Sl. No. | Category | Age-relaxation permissible beyond upper age limit |
|---------|--|--|
| I. | Scheduled Caste (SC) | 5 Years (where post is reserved for SC Category) |
| II. | PwBD (Unreserved) | 10 years |
| III. | PwBD (SC) | 15 years |
| IV. | Ex-Servicemen | 3 years after deduction of the actual military service rendered from the actual age as on the closing date |
| V. | Council/Government/Autonomous Bodies/Public Sector Undertaking employees | 05 years |
| VI. | Any other category | No age relaxation |

- A- Relaxation in age limit up to 5 years to Council/Government/Autonomous Bodies/Public Sector Undertaking employees in accordance with the instructions and orders issued by the Government of India from time to time in this regard.
- B- As per GOI provisions, age relaxation for Widows, Divorced Women and Women judicially separated from their Husbands, the upper age limit is relaxable up to the age of 35 years. The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence: -
- i. In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
 - ii. In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/decreed of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women that they have not remarried since.
- C- Relaxation of upper age limit for Ex-servicemen is admissible as per rules (Period of Military service plus 3 years).
- D- SC/PwBD/EWS/Ex-servicemen candidates are required to upload a copy of the certificate in the prescribed format as the case may be (Annexure-I, II, III, IV) signed by the specified authority valid for appointment of posts under the Central Government.
- E- The cut-off date for determining the age, qualifications, claim of OBC/SC/ EWS/ PwBD status or any other benefit viz. fee concession, reservation, age-relaxation, etc., where not specified otherwise shall be the last date for receipt of online application.

- F-** Candidates may also note that in respect of the above, their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority. Candidates are cautioned that a suitable action will be taken in case they fraudulently claim OBC/SC/ EWS/ ESM/ PwBD status or avail any other benefit.
- G-** Date of Birth filled by the candidate in the online application form and the same recorded in the Matriculation/ Secondary Examination Certificate will be accepted by the CSIR for determining the age and no subsequent request for change will be considered or granted. Date of birth should be supported with High School or Higher Secondary or Secondary School Certificate or extracts from Birth Register.
- H-** Person with Benchmark disability is entitled to age concession by virtue of being a Central Government Employee, concession to him/her will be admissible either as a 'person with Benchmark disability' or as a 'Central Government Employee' whichever may be more beneficial to him/her.

V. General Terms & Conditions

- i. The applicant must be a citizen of India.
- ii. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for Trade test/written test. The decision of CSIR-CDRI in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any candidate or his/her agency.
- iii. The prescribed educational qualification should have been obtained from recognized Board/Institutions/Universities.
- iv. The application should be accompanied by self-attested copies of the relevant educational qualification, experience. Experience Certificate should have been obtained from any reputed organization/firm (Government/Semi-Government/Autonomous Body/Corporate Body). Incomplete application/applications not accompanied with the required certificates/documents are liable to be rejected.
- v. The date of determining the age limit/experience/qualifications shall be closing date prescribed for filling up online application as mentioned above. The period of experience in a discipline/area of work, where-ever prescribed, shall be counted after the date of acquiring the minimum educational qualification prescribed for that Group/Grade.
- vi. Applicants working in Government Departments shall be required to intimate to their Department/Office and have to submit "No Objection Certificate"/"Intimation to the office" from their employer at time of document verification or when asked to submit, failing which their candidature will NOT be considered. CSIR-CDRI will not accept any person on lien or deputation basis.
- vii. Applications from employees of Government Departments will be considered only if forwarded through proper channel, certified by the employer that the applicant if selected will be relieved within one month of the receipt of the appointment orders. Also, vigilance clearance should also be recorded. However, advance copy of the application may be submitted before the closing date. Applications routed through proper channel should reach CSIR-CDRI, Sector-10, Jankipuram Extension, Lucknow – 226 031 at the earliest.
- viii. The period of experience in a Trade/area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed educational qualifications prescribed for that post.
- ix. The prescribed date for determining the upper age limit, qualifications and/or experience shall be the closing date for submission of Online applications.

- x. Candidates applying for more than one post code should submit separate online application form.
- xi. Enclosures received separately subsequent to the last date of submission of online application will not be considered.
- xii. The decision of the Director CSIR-CDRI in all matters relating to eligibility, acceptance or rejection of applications, conduct of Trade test and not to fill up all or any of the posts will be final and binding on the candidates and no enquiry or correspondence will be entertained in this regard from any individual.
- xiii. The number of vacancies indicated against each category and Post Code is provisional and may vary at the time of selection.
- xiv. Candidate should ensure that he/she possesses essential educational qualification/experience in the relevant area as required in the category/post, for which he/she is applying, on the last date of filling of online application.
- xv. The period of experience in the requisite discipline/area of work wherever prescribed shall be counted w.e.f. the date of acquiring the prescribed minimum educational qualifications required for that post.
- xvi. Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible for appearing in Trade Test/Written Examination.
- xvii. The posts will be governed by the National Pension System applicable w. e. f. 01.01.2004 as notified by the Government of India and adopted by CSIR vide their letter number 17/68/2001-E.II, dated 23.12.2003 and other instructions issued on the subject. However, persons selected from other Government Departments/ Autonomous Bodies/ Public/Sector Undertakings/ Central Universities having Pension Scheme on Govt. of India pattern will continue to be governed by the existing Pension Scheme i.e. CCS (Pension) Rules, 2021, as per rules.
- xviii. The post carry Pay and Allowances, such as HRA and Traveling allowance etc. at Central Government rates as applicable to the employees of Council at the place of posting. In addition, other benefits such as Leave Travel Concession and Reimbursement of Medical expenses and Children's Education Allowances etc. are also available, as per CSIR rules. Accommodation will be provided as per CSIR Allotment Rules depending on availability in which case HRA will not be admissible.
- xix. Canvassing in any form and/or bringing any political influence or otherwise will be treated as a disqualification for the post.
- xx. Instructions on all kinds of reservations as received from Govt. of India/CSIR from time to time shall be implemented to the extent applicable in this advertisement.

VI. How to apply and Guidelines for Online Application: For this, please visit CDRI website and access the link “Driver and Technician (1) Recruitment-2024”. Candidates are advised to refer “How to Apply” document available on this Web link.

Note:

1. Eligible candidates are required to apply ONLINE by accessing the CDRI website www.cdri.res.in or accessing the link “Driver and Technician (1) Recruitment-2024” available on CDRI website.
2. No other mode of application will be accepted.
3. Candidates are required to pay application fee of Rs. 100/- as per ‘fee payment Procedure’ available on the website. The candidates belonging to SC/ST/PwBD/Women/other Gender Category/Ex-Servicemen/CSIR Employees as well as Identified Casual Workers in CSIR are exempted from submission of application fee.
4. Application once made will not be allowed to be withdrawn and fees once paid will not be refunded on any account nor can it be held in reserve for any other recruitment or selection process.
5. Candidates are advised in their own interest to submit the online application much before the closing date and not to wait till the last date to avoid the possibility of disconnection/inability or failure to login to the CSIR website on account of heavy load on the website during the closing days.
6. Not more than one application should be submitted by any candidate. In case of multiple applications, only the latest valid (completed) application will be retained and the application fee/ intimation charges paid for the other multiple registration(s) will stand forfeited.
7. When application is successfully submitted, it will be accepted ‘Provisionally’. Candidate should take printout of the application form for their own records. Printout of the online Application Form is not required to be sent to the CSIR-CDRI.

ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT/ USE OF UNFAIR MEANS

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered with or fabricated and should not suppress any material information while submitting online application. At the time of examination, interview or in a subsequent selection procedure, if a candidate is (or has been) found guilty of –

- i. using unfair means or
- ii. impersonating or procuring impersonation by any person or
- iii. misbehaving in the examination/ interview hall or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of contents of the test(s) or any information therein in whole or part thereof in any form or by any means, verbal or written, electronically or mechanically for any purpose or
- iv. resorting to any irregular or improper means in connection with his/her candidature or
- v. Obtaining support for his/ her candidature by unfair means, or

Note: - In case of discrepancy found between English edition of this advertisement and its Hindi translation, the English edition of this advertisement will be valid. Any further information regarding this advertisement like date, time and venue of tests, addendum/corrigendum or any variation in number of post/cancellation of post etc. will be made available through CSIR-CDRI website: <https://www.cdri.res.in> only. Therefore, candidates are advised to keep a regular watch the website of the Institute accordingly. In the event of any inconsistency between Hindi and English version, the English version shall prevail

DISCLAIMER

Instances for providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear in any of the Recruitment Process in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective effect. Clarifications/decisions given/to be given by the CSIR-CDRI, regarding process for recruitment shall be final and binding. The decision of the Director, CSIR-CDRI in all matters relating to eligibility, acceptance or rejection of applications and not to fill up all or any of the posts will be final and binding.

NO INTERIM ENQUIRY AND CORRESPONDENCE WILL BE ENTERTAINED

Sr. Controller of Administration
coa@cdri.res.in
0522-2771960

Performa - I

The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India This is to certify that Shri/Shrimati/Kumari*..... Son/daughter* ofof village/town*..... in District/Division*.....of the State/Union Territory*.....belongs to the caste/tribe* which is recognised as a Scheduled Caste/Scheduled Tribe* under: -

- @ The Constitution (Scheduled Castes) Order, 1950
- @ The Constitution (Scheduled Tribes) Order, 1950
- @ The Constitution (Scheduled Castes) Union Territories Order, 1951
- @ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Re-organisation Act, 1966, the State of Himachal Pradesh Act, i 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act. 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act. 1987.]

- @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
- @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962
- @, The Constitution (Pondicherry) Scheduled Castes Order, 1964
- @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
- @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
- @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Castes Order, 1978 @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
- @ The Constitution (SC) Order (Amendment) Act, 1990
- @ The Constitution (ST) Order (Amendment) Act, 1991 @ The Constitution (ST) Order (Second Amendment) Act. 1991
- @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002
- @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002
- @ The Constitution (Scheduled Caste) Order (Amendment) Act 2007

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another,

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribe certificate issued to Shri/Shrimati*.....Father/Mother of Shri/Shrimati/Kumari*.....of village/town*/Territory**..... in District/Division*.....of the State/Union Territory*..... who belong to the caste/tribe* which is recognised as a Scheduled Caste/Scheduled Tribe* in the State/Union Territory* issued by the..... dated.....

%3. Shri/Shrimati/Kumari*.....and/or* his/her* family ordinarily resides in village/town*.....of.....District/Division* of the State/Union Territory* of.....

Signature.....
 **Designation.....
 (With Seal of Office)

State/Union Territory*
 Place:.....
 Date:.....

*Please delete the words which are not applicable.
 @Please quote specific Presidential Order.
 %. Delete the paragraph which is not applicable

NOTE: The term “ordinarily reside (s)” used here will have the same meaning as in Section 20 of the Representation of the People Act. 1950.

**List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy commissioner/Additional Deputy Commissioner/Deputy Collector/ 1st Class stipendiary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner. (not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides
- (v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep)

Note: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

Government of
(Name & Address of the authority issuing the certificate)
INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY
ECONOMICALLY WEAKER SECTIONS

Certificate No.....
Date:.....

VALID FOR THE YEAR..... This is to certify that
Shri/Smt./Kumari..... son/daughter/wife of
..... permanent resident of,
..... Village/ Street, Post Office,
Territory.....Pin Code..... whose photograph is
attested below belongs to Economically Weaker Sections, since the gross annual
income* of his/her family**is below Rs. 8 lakhs (Rupees Eight Lakh only) for the
financial year.....His/her family does not own or possess
any of the following assets**:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above
- III. Residential plot of 100 SQ. Yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

1. Shri/Smt./Kumari..... belongs to the.....
caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other
Backward Classes (Central List).

Signature with seal of Office.....
Name.....
Designation.....

Recent
passport
size
attested
photograph
of the
applicant

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

**CERTIFICATE TO BE PRODUCED BY SERVING/RETIRED/RELEASED
ARMED FORCES PERSONNEL FOR AVAILING THE AGE CONCESSION
FOR POSTS FILLED BY DIRECT RECRUITMENT**

Form of Certificate applicable for Released/Retired Personnel

It is certified that Rank.....Name.....whose date of birth is..... has rendered service from..... to..... in Army, Navy/Air Force.

1. He has been released from military services:

% a) on completion of assignment otherwise than (i) by way of dismissal, or (ii) by way of discharge on account of misconduct or inefficiency, or (iii) on his own request, but without earning his pension, or (iv) he has not been transferred to the reserve pending such release

%b) on account of physical disability attributable to Military Service.

%c) on invalidment after putting in at least five years of Military service

2. He is covered under the definition of Ex-Serviceman (Re-employment in Central Civil Services and Posts) Rules. 1979 as amended from time to time

Place:

Date:

Signature, Name and Designation of the
Competent Authority
** SEAL

%. Delete the paragraph which is not applicable.

B. Form of Certificate for Serving Personnel

(Applicable for serving personnel who are due to be released within one year)

It is certified that No. Rank.....
Name.....is serving in the Army/Navy/Air Force
from.....

2. He is due for release retirement on completion of his specific period of
assignment on.....

3. no disciplinary case is pending against him.

Place:

Date:

Signature, Name and Designation of the
Competent Authority
*** SEAL

**Candidate (Serving Personnel) furnishing certificate B as above will have to give the
following undertaking:**

**Undertaking to be given by serving Armed Force personnel who are due to be
released within one year**

I understand that if selected on the basis of the recruitment/Examination to which this
application relates, my appointment will be subject to my producing documentary
evidence to the satisfaction of the appointing authority that I have been duly
released/retired/discharged from the Armed Forces and that I am entitled to the
benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-
employment in Central Civil Service and Posts) Rules, 1979, as amended from time
to time.

Place:

Date:

Signature and Name of Candidate

A. Form of Certificate applicable for Serving ECOs/SSCOs who have already completed their initial assignment and are on extended assignment

It is certified that No..... Rank.....
Name.....whose date of birth is
.....serving in the Army/Navy/Air Force
from.....

2. He has already completed his initial assignment of five years on.....and is on extended assignment till.....
3. There is no objection to his applying for civil employment and he will be released on three months notice on selection from the date of receipt of offer of appointment.

Place:

Date:

Signature, Name and Designation of the
Competent Authority
*** SEAL